

Quick Start Guide

Sending a Total Care Health Services referral from Medtech 32

The Total Care Health Services online referral form has been designed to make it easier for you to complete and submit a referral for your patient electronically to Total Care Health Services. This guide has been created to show you the key steps involved in completing a Total Care Health Services online referral form within Medtech 32.

1. Open the patient record

Search for the patient and open their medical record in Medtech 32.

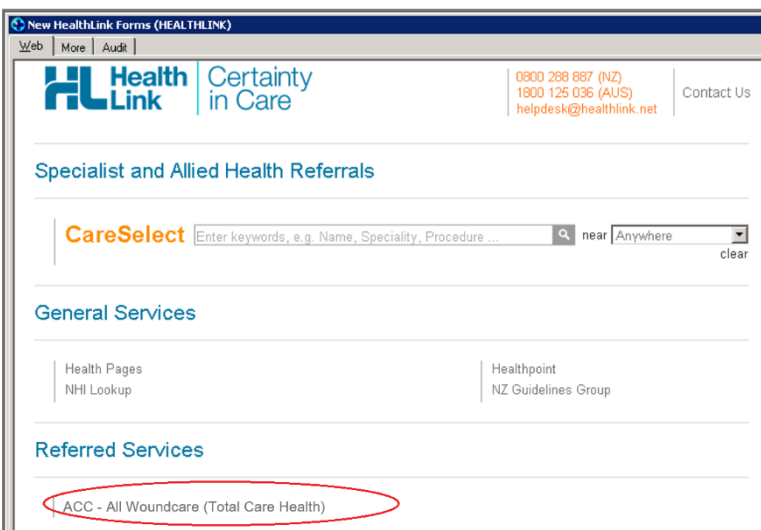


2. Select the HealthLink icon

Select the HealthLink icon above the patient details banner.



The HealthLink launch page will display. Select 'ACC – All Woundcare (Total Care Health)' from the Referred Services section.



3. Complete the Total Care Health Services referral form

The Total Care Health Service referral form will display and is very similar in format and functionality to a DHB eReferral form.

Complete the relevant fields under each tab on the left. You can park the form if you want to work on it later.

Total Care Health Services - for quality care

Select the ACC record associated with the referral*
Please enter data into the last box if not showing

ACC45	Date	Is Work Related	Location	Details
<input type="radio"/> T667710	09/06/2000	Yes	On work site	Back pain due to heavy lifting
<input type="radio"/> T667711	08/05/1998	No	Residential Property	Fall from Ladder
<input type="radio"/>				

Community Nursing Services Required

Service(s) Required*

Wound Care
 IV Management
 Bladder Care
 Bowel Care
 Other

Eligibility - Reason for referral* Please Select

Tetanus Status*
 Allergies (if any)

Nominated Person for Contact

Name
 Contact Number
 Address to be visited at*
 Home Other
 Hazards at address (Please specify e.g. Dogs etc)

Nursing Intervention Required

Treatment to date

Measurement Details

Date	Code	Value
10/09/2014	Height	175
06/11/2015	Weight	80

Date	Code	Value
06/11/2015	BMI	26.1
06/11/2015	BP	155/22

4. Submit the Total Care Health Services referral form

Select the 'Submit' button when you are ready to send your form to Total Care Health. The Total Care Health Services referral form will be sent electronically via HealthLink.



Upon successful submission a copy of the Total Care Health Services referral form will be displayed within the EMR showing the Referral Acknowledgement information.

Print

Referral Sent and Acknowledged on 05/08/2019 23:49 NZST

Total Care Health Services - for quality care Referral for Service Request



Patient: Micky Mouse, 20yrs, NHI JDR1234, F, DOB 21/02/1999, PH: Day Phone Number, Wrk 09 3766281, Hme 021 0780980, Oth 3756281

Residential address: 12 Teed Street, Newmarket, Auckland 0230

Postal address: same as residential address

Referred by: Smith John, Smith's Practice, NZMC 88976, PH 3678900, FAX 3678902

Referral date: 05/08/2019 23:49 NZST

Clinical Referral Information

ACC

ACC45	Date	Work Related	Location	Details
T667711	08/05/1998	No	Residential Property	Fall from Ladder

Diagnosis of selected ACC test record:

First Visit required: 06/08/2019

Community Nursing Services Required

Service(s) Required

- Wound Care

Eligibility - Reason for referral: Reduced Mobility

Tetanus Status: test

Nominated Person for Contact

Address to be visited at: Home

Nursing Intervention Required

Measurement Details

Date	Code	Value	Date	Code	Value
10/09/2014	Height	175	06/11/2015	BMI	26.1
06/11/2015	Weight	80	06/11/2015	BP	155/22

Medical History - No family and personal history specified

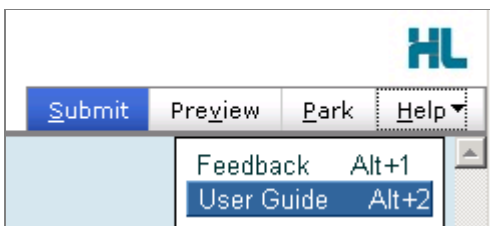
If you want to print a copy of the Total Care Health Service referral form, select 'Print' at the end of your submitted form, remembering to select your default printer.

Click on OK to close the submitted form view and return to the EMR.

5. Hints and Tips

a. Total Care Health Services referral form help

To access the HealthLink eReferrals User Guide go to the 'Help' menu and click on the 'User Guide' link provided.



b. Access parked Total Care Health Services referral form from patient electronic medical record

A parked Total Care Health Services referral form can be found in the Parked Forms list (Module > Advanced Forms > Parked) in your electronic medical record within Medtech 32.

Date	Patient	Form	Prov
10 Jul 2019	CHARLENE C (130292)	Advance Care Plan	SFE
10 Jul 2019	CHARLENE C (130292)	Audiology	SFE
10 Jul 2019	CHARLENE C (130292)	Audiology	SFE
26 Jul 2019	CHARLENE C (130292)	Total Care Health Services - for quality	SFE
1 Aug 2019	CHARLENE C (130292)	Total Care Health Services - for quality	SFE
1 Aug 2019	CHARLENE C (130292)	Access Community Health Services	SFE

c. Access submitted Total Care Health Services referral form from patient electronic medical record

A copy of the Total Care Health Services referral form submitted for the patient can be found in the Patient Forms list (Module > Advanced Forms > Patient Forms) and the Patient Outbox list (Module > Outbox > Patient Outbox) in your electronic medical record within Medtech 32.

Tck	Date	Form Name	Prov	Parked
<input checked="" type="checkbox"/>	1 Aug 2019	Total Care Health Services - for quality care	SFE	
<input type="checkbox"/>	1 Aug 2019	Access Community Health Services	SFE	
<input type="checkbox"/>	1 Aug 2019	Total Care Health Services - for quality care	SFE	Parked
<input type="checkbox"/>	31 Jul 2019	Public Health Nursing	SFE	
<input type="checkbox"/>	31 Jul 2019	Advance Care Plan	SFE	
<input type="checkbox"/>	31 Jul 2019	ACC Burn and Wound Care	SFE	

For all queries, please call the HealthLink Customer Support Line:

Monday to Friday (except public holidays) 8am – 6pm
 Phone: 0800 288 887 Support email: helpdesk@healthlink.net



HealthLink
 Level 3, 13-15 Teed Street
 Newmarket
 Auckland 1023
 New Zealand
www.healthlink.net
info@healthlink.net

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0800 288 887 (NZ)
 1800 125 036 (AU)