

Radiology Referral Quick Start Guide

medtech[®]

1. Open the patient record

Search for the patient and open their medical record. Select the 'Patient' tab and click on the 'HealthLink Forms' icon above the patient details banner. The HealthLink launch page will display

(2) =	Medtech Evolution - Healthlink											
File	Home	Patient	Account	Claims Tools	Utilities	Reports	ManageMyHealth	ConnectedCa	ere CBIT T	ToolBar H	lelp Patient	Advanced Forms
2	Classi	fication •	Front Page Contacts	ge 🛃			Screening 👻		Patient I	Inbox 🝷 🔂 Pa	atient Outbox arked Documents	HealthLink Forms
Manager	😫 Medic	al Warnings	🕶 🎖 Consulta	tion Consultation	Record	- Tedications		Referral Refe	erral 🔒 Quick Do	oc 🔹 🚍 Ad	dvanced Forms 🔻	Consult Management
Medical Record SOTAP					Clinical Actions Documents							
MOUSE Mickey (130292.1)						1	N 3 - O		JDR12	34		

2. Launch the e-Referral SmartForm

Use the CareSelect search engine to search for the relevant Radiology provider either by name or service required. A list matching the search criteria will be displayed. Click on the 'Compose Referral' button to launch the e-referral SmartForm.

Specialist and Allied Health Referrals CareSelect HealthLink Rad XQ near Anywhere Y w preferred | clear Provider/Organisation matches (1st 10 of 252) ~ HealthLink Radiology Group 2 Radiology, Ultrasound (Organisation) contact | Compose Referral (to organisation) 207 matches found HealthLink Radiology Group 1 Radiology, Ultrasound (Organisation) bility: Sort by: A-Z | closest r contact | Compose Referral (to organisation) ferrals with

Complete the e-Referral SmartForm

The e-referral SmartForm will display. Complete the relevant fields under each tab on the left. The form can be parked if you want to work on it later.



	Referral to HealthLink Ra	ik Radiology Group 1				
Clinical Information	ACC Urgent	Please Select	×			
Attachments / <u>Reports</u> No reports selected	RADIOLOGY Funding stream* Imaging modality*	Please Select	~]		
Medications / Warnings No long term medications specified No medical warnings specified	✓ Please select					
Medical History No medical history specified	CT Scan MRI Ultrasound		Fluoroscopy Mammography X-Ray		Interventional Scintigraphy	
Patient Information Mickey Mouse, HUX8660 21yrs Disability not specified Recipient / Referrer HealthLink Radiology Group 1 Referred by: Marcus Welby	Previous imaging rel Clinical details* Browse for	ated to this issue? Consultation Notes]			

4. Submit the e-Referral SmartForm

Select the 'Submit' button when you are ready to send your form to the relevant provider. The form will be sent electronically via HealthLink. If you want to print a copy of the form, select 'print' at the end of the submitted form, remembering to select your default printer.

			HL	Referral Sent and Acknowledged on 20/10/2020 14:38 NZDT Referral to HealthLink Radiology Group 1	Print
<u>S</u> ubmit	Pre <u>v</u> iew	<u>P</u> ark	<u>H</u> elp ▼	13-13 TEEU SIEEL, AUGUARU, AUGUARU, 1032, FIL-04 9 334 7291	Referral ID: CSL-133108 (Test Referral) Referral date: 20/10/2020 14:38 NZDT

Hints & Tips

View the organisation contact information and bio: Click on 'Contact' in the list of providers/services matching the search criteria in CareSelect to view the contact information

Specialist and Allied	Health Referrals	Compose Referral 🚫
CareSelect	Healthlink Rad × Q near Anywhere ✓ Provider/Organisation matches (1**10 of 252) clear	Phone +64 9 4861659
General Services	HealthLink Radiology Group 1 Radiology, Ultrasound (Organisation) contact Compose Referral (to organisation)	Fax +64 9 4895458
This is the UAT Environn	HealthLink Radiology Group 2 Radiology, Ultrasound (Organisation) contact Compose Referral (to organisation)	Email

Click on the organization name, and the organization bio will be displayed providing details about the organization and the services offered (Compose Referral can be selected from this screen also)



Access a parked e-Referral SmartForm from the patient electronic record: A parked e-Referral SmartForm can be found in the Parked Advanced Forms list (Patients>Advanced Forms>Parked> in your electronic medical record.



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File Home Patient Acco	unt Claims	Tools Utilities	Reports ManageMyHealth	ConnectedCare	CBIT ToolB	lar Help Parke	d Advanced Form
Patient Manager Medical Warnings * & Classification * Patient Manager Medical Warnings * & Construction Medical Record	ront Page ontacts - SO consultation Consu	Daily PTAP Ultation TAP	Medical Calculator	Lab Radiology Referral Referral	Patient Inbox	Patient Outbox Parked Docume Advanced Forms	HealthLink Forms
MOUSE Mickey (130292.1) 144 Disney Land, Los Angeles, 234234, 112233445 27 Dec 1967 48 yrs Male European/Pakeha NZ 10.00							
Patient Record «	Parked Advanced	Form	6				
Consultation	Date	Patient	Form		Prov		
- D Medication	21 Mar 2016	MOUSE Mickey (1	HealthLink Radiology Group)	SFE		

Access a Submitted e-Referral SmartForm from the patient electronic record: A copy of the submitted e-Referral SmartForm can be found in the Advanced Forms list (Patient > Advanced Forms) in your electronic medical record.

MY	MOUSE Mickey (130292.1) 144 Disney Land, Los Angeles, 234234, 112233445									
»	Pati	ent Advanced	Forms							
	Tick	Date	Form Name	Prov	Parked					
	Г	14 Feb 2016	HealthLink Radiology G	Group						

For all queries, please call the HealthLink Customer Support Line:

Monday to Friday (except public holidays) 8am- 6pm Phone 0800 288 887 Support email: helpdesk@healthlink.net

